**HOLY TRINITY BRIMSCOMBE.**

**ANNUAL PAROCHIAL CHURCH MEETING (for 2017)**

**1pm on Sunday 29th April 2018**

The meetings took place following a joint service of Thanksgiving at St. Mary’s Woodchester.

Minutes of the previous year’s meetings, Annual Report, Finance Report, and Reports from other organisations had been on display in the church, and also on the church website, for all to have an opportunity to read.

**MINUTES OF THE ANNUAL VESTRY MEETING**

**Held on Sunday 29th April 2018 at St. Mary’s Woodchester**

**Present:** Mr. T. Oliver (Church Warden), Mr. C. Short (Church Warden),

 Mrs. T. Ayre (Treasurer) and 10 adults and 2 under 16s.

1. **Welcome and prayer:**

Mr. C. Short welcomed everyone, thanked us for attending and opened with a prayer of thanks.

1. **Apologies for absence:**

 Received from: Mrs. L Davies, F. Short, K and T Mugford, M Chadwick, L. Del Nevo,

 P and J. Elliot, Caroline and Debbie

1. **Minutes of previous meeting:**

Minutes of meeting held on 30th April 2017 were accepted.

 Proposed: T. Ayre 2nd: C. Butcher

 Minutes were signed and approved.

1. **Matters arising:**

There were no matters arising

1. **Election of 2 churchwardens:**

Mr. T. Oliver Proposed: C. Bennie Seconder: S. Sawyer

Mr. C. Short Proposed: S. Sawyer Seconder: P. Hill

They were duly elected.

Proposed: G. Ayre 2nd: T. Yates-Round

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING (for 2017)**

` **Held on Sunday 29th April 2018 at St. Mary’s Woodchester**

1. **Minutes of previous meeting:**

Minutes of meeting held on 30th April 2017 were accepted.

 Proposed: T. Ayre 2nd: P. Gee

1. **Matters arising:**

There were no matters arising

1. **Electoral Roll Report:**

Report displayed and attached.

1. **Election of PCC Members:**

One new member is needed, one has been nominated: T. Ayre

Proposed: S.Sawyer 2nd: M. Chadwick

They were duly elected.

Proposed: T. Oliver 2nd: C. Butcher

 **5) Election of Deanery Synod Members**

Second member – no takers

Theresa was thanked for her contribution over the last year

1. **Church Annual Report**

Statutory requirements and a brief résumé of the year’s activities had been prepared by Mrs. S. Sawyer and displayed on the church noticeboard and website.

Full report displayed.

Minch Parish Council will need the Brimscombe PCC report from 2017.

P. Hill to send the report.

1. **Finance:**

The accounts have already been accepted formally by the PCC so the accounts needed to be received at the APCM.

Proposed: T. Ayre 2nd: C. Butcher

TA thanked the congregation for their continued support and generosity and increased giving this year. As a result finances are looking more healthy. The accounts were given a clean bill of health by the Independent Examiner.

The accounts were formally approved by the PCC on 19th March 2018

Planned giving is £1.1k up from the prior year as a consequence there has been a fall in small change. This is much better for planning the budget and necessary expenditure.

General giving is up due to the increased pledges, and Grace’s funeral money being donated to the church.

Gas and electricity are going to increase due to a new tariff. As a result the heating and lighting fees have been increased for weddings and funerals.

Brimscombe committed to a Parish Share of £25k for 2017. It was felt that it was appropriate for it to be increased due to the existing level of the reserves at the time. However this year it has proven to be not sustainable. Therefore the amount of Parish Share was re-thought and reduced to a realistic level for 2018 in comparison to the amount of giving. Brimscombe has committed to £18k so we are currently at a break-even level.

Clergy expenses were £2.1k (House for Duty). These will decrease this year but Deborah will be claiming expenses.

Roof repairs cost £5k. A grant was applied for but we only received £250. It is anticipated that we will be able to apply again for a grant when required as they only gave a very small amount.

Bank balances are down and levelling out at £19k. £5k is unrestricted with the remaining being designated or restricted. For further details see financial report.

Proposer: T. Ayre 2nd: T. Yates-Round

The Independent Examiner, Mr. Richard Gray has already been sent a letter of thanks and is to be appointed again next year. The PCC has already agreed that he be employed again for his excellent service.

Proposed: T. Ayre 2nd: D. Butcher

T. Ayre was officially thanked for the work she has put in being Treasurer this year.

**Reports:**

**Churchwardens:**

Report displayed.

We have found that Phil Manning is very good. Thank you to T. Yates-Round for recommending him.

Quinquennial is due next year. A few things still remain over from the last one that will need to be dealt with. SDC repaired the wrong section of the boundary wall on the south side. Letter has been written to deal with the mistake.

**Deanery Synod:**

Report displayed.

Prayer for the Deanery is required. Chair has resigned. The Deanery needs to be more unified but there are many initiatives that are thriving.

**Sunday Club:**

Report displayed.

The Sunday Club team love doing it. We would like to have more children.

Thank you to the dedicated team.

**Safeguarding Report:**

No report was produced. There are no current safeguarding issues.

1. **Ministry Report:**

Done after Bring and Shared Lunch as joint one with the united benefice

Brimscombe PCC would like to extend their thanks to Rev P. Francis and the Ministry team for all their hard work.

1. **Any Other Business**

More people are needed to ring the bells prior to the morning service.

Thank you to Steven Sawyer for doing the bells.

Steps to churchyard require some repairs. A letter is to be written to SDC to inform them.

Some of the area of churchyard and ash trees also needs dealing with by SDC.

 C. Short closed the meeting at 1.28pm.

 Followed by a Bring and Share Lunch.